



CHIRK TOWN COUNCIL CYNGOR TREF Y WAUN

Chirk Town Council Training Plan

- This training plan has been prepared in accordance with Section 67 of the 2021 Local Government and Elections (Wales) Act
- This training plan has been prepared based on the guidance issued by One Voice Wales and the Society of Local Council Clerks.
- Councillor roles and employee roles have been assessed by reference to a set of core competencies for each role. This assessment has enabled the Council to prioritise its resources to enable all roles within the Council to be supported by a well thought approach to its training and development needs.
- The commitment contained in this training plan will assist the Council to enhance its approach to the delivery of high-quality services to its community.
- The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of councillors and employees as well as any turnover of councillors or employees.

Courses Identified as Needed (Title)	Role to which they relate	2022/23 Est Cost and No. of Courses	2023/24 Est Cost and No. of Courses	2024/25 Est Cost and No. of courses	2025/26 Est Cost and No. of courses	2026/27 Est Cost and No. of courses	Comments
Code of Conduct training	Councillors	11 x £35 = £385					New and re-elected Councillors
Councillor Induction training (role of Councillor and Council services)	Councillors	6 x £5 = £210					New Councillors.
Understanding Planning	Councillors & Clerk's	12 places					Try to get training from Wrexham CBC or Planning Aid Wales.



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Financial Governance and Accountability	Councillors	4 x £35 = £140					Members of the Finance Committee as a minimum
Health & Safety	Councillors	Approx. £200 TBC					Safety For Employers will deliver bespoke training on this Council priority area
Chairing Skills			1 x £35	1 x £35	1 x £35	1 x £35	Provision for new Chairman
Fire Marshall Training	Caretakers / Clerks and Councillors	10 places Price TBC					Priority to address H&S/Fire recommendation.
National & Regional Conferences	Clerk & Councillors	4 x £50 = £200	4 x £100 = £400	4 x £100 = £400	4 x £100 = £400	4 x £100 = £400	To keep up to date with best practice and changes in legislation.
Various courses to address Council priorities			£500	£500	£500	£500	
Total cost for budgeting purposes		£1,135	£935	£935	£935	£935	

Approved by Council: 26th October 2022

Review January 2023